

INSTITUTE OF MICROBIAL TECHNOLOGY
(Council of Scientific and Industrial Research)
SECTOR-39-A, CHANDIGARH

TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE MATERIALS

Advertisement No.IMT/Stores /Disposal/2017(I)

The Director, CSIR-IMTECH, propose to dispose off the unserviceable material through sealed tenders as per following schedule:

| Last Date of submission of Tender Documents | Date of Opening of Tender Documents | Earnest Money to be deposited | Date for Inspection of Material |
|---|---|---|---|
| 24 th July 2017 up to 5.00 PM. | 25 th July 2017 at 11.30 AM. | 10% of the bid / Quoted amount (in the shape of DD/Bankers Cheque). | 19 th to 21 st 2017 from 10:00 AM to 05.00 PM |

The tender documents can be obtained from our institute on payment of Rs. 100/- by DD/BC favouring Director, IMTECH, Chandigarh, payable at Chandigarh. The Detailed tender document can also be downloaded from website www.imtech.res.in free of cost.

The Director, IMTECH reserves the right to accept/reject any or all the tenders without assigning any reason.

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Stores & Purchase Officer

**CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY
SECTOR-39-A, CHANDIGARH**

TENDER DOCUMENT TERMS & CONDITIONS:

1. The Tenders addressed to the Director, IMTECH, Sector 39-A, Chandigarh super scribed with "Tender No., Last date & time of receipt, date & time for opening the Tenders" must be submitted in sealed covers on our Performa (Annexure-II) along with your covering letter on or before the prescribed date & time. Open tenders will be rejected.

2. Bids must reach IMTECH, Chandigarh on or before the closing date, time through Registered Post/Courier/in person in IMTECH Purchase Section. IMTECH will not be responsible for receiving of late/delayed quotations due to postal delay or any other reason. The same will be returned in original un-opened condition to the Party.

3. The materials offered for disposal is on "AS IS WHERE IS & WHAT IS BASIS" ex-godown in unpacked condition. **Taxes & duties, if any, that may be levied by the Govt. will be extra as applicable and same will be borne by Tenderer and requisite documentary proof will be produced well in advance before lifting the material.**

4. The purchaser may inspect the materials from 19th to 21st July 2017 from 10: AM to 5:00 PM to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.

5. Tenders should clearly quote their rates in one lot as asked for both in figures and in words exclusive of any taxes and duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration. Bid for partial lot will not be accepted.

6. Tenders should be valid for a period of 30 (thirty) days from the date of opening of the tenders.

7. Earnest Money deposit equivalent to 10% of the amount quoted is to accompany the bids in the shape of Bankers Cheque/ Demand Draft in favour of Director, Institute of Microbial Technology, Sector-39-A, Chandigarh. Tenders not accompanied by EMD will be rejected. No interest will accrue on the EMD so deposited.

8. The highest successful bidder shall deposit the balance money less the EMD already deposited, within 5 days from the date of issue of award letter by DD/BC. The receipt will be presented to the Section Officer (stores) for delivery of the goods within 10 working days from the date of issue of award letter. In case the store is not lifted within the time specified ground rent @ 1% of quoted value or as decided by the committee per lot per day will be charged from the purchaser for a further period of 7 days. The materials not so removed will be treated as abandoned lots and the EMD and other sums paid for the lot will be forfeited without any reference to the purchaser. For such abandoned lots, the institute/lab reserves the right to re-sell.

9. The materials will be allowed to be lifted between 10.00 AM to 4.00 PM on working days. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.

10. The labour, transport and other arrangements for lifting the material will have to be made by the purchaser at their risk, cost and responsibility.

11. The person authorized by the purchaser will be allowed to take delivery.

12. The lab reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons therefore.

13. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.

14. Large quantity of unserviceable Scientific Equipments, Electronics Goods, Electrical Good, IT Products, Horticulture items, Furniture Items, Guest House items, Tools & Hardware viz. Centrifuge, Electrophoresis System, Deep Freezers, Magnetic Stirrers, Balances, Refrigerators, Water Cooler, Air Conditioners, Computers, Monitors, Tables, Chairs, UPS etc. are to be disposed off in a single lot.

15. The tenders duly completed as per the instructions given herein will be submitted latest by 24th July 2017 upto 5:00PM in Stores and Purchase Section.

16. Tenders so received will be opened in the presence of the bidders, if any, at 11.30 AM on 25/07/2017 in Stores and Purchase Section of IMTECH.

17. If any theft/fire/damage or any type of mis-happening occurs within the period of award of lot and removing of materials from IMTECH premises the loss will be borne by the bidder. IMTECH will not be responsible for loss, damage or deterioration of the material due to any cause, whatsoever within the said time.

18. Bidder(s) must attach their documentary evidence in support of residential status (Voter-ID/Aadhar Card/Driving licence etc) in case of individual and registration certificate in case of firms and PAN card along with their bids.

19. The Material will be disposed off in a single lot and the bidders will have to submit price for complete lot.

20. The late/delayed tender/tenders will not be considered at all. The same will be returned to the concerned party in unopened condition.

21. The bidders are requested to take out print of annexure "II" specified herein and submit their tender accordingly.

22. IMTECH reserves the right to cancel the Tender of disposal or withdraw any lot or part thereof from the sale without assigning any reason thereof.

Stores & Purchase Officer

No.IMT/Stores /Disposal/2017(I)

| Particular of the material which is to be for disposed off | Name and Address of the Bidder along with Contact No. | Quoted Value in Figures and Words | EMD Details: (Amount of Earnest Money @10% of quoted amount) (D.D/B.C No. along with Date) |
|--|--|--|--|
| Scientific Equipments, Electronics Goods, Electrical Good, IT Products, Horticulture items, Furniture Items, Guest House items, Tools & Hardware viz. Centrifuge, Electrophoresis System, Deep Freezers, Magnetic Stirrers, Balances, Refrigerators, Water Cooler, Air Conditioners, Computers, Monitors, Tables, Chairs, UPS etc. | | (Rs.-----) (Rupees-----) | |

1. I am/we are willing to purchase of unserviceable items as advertised/inspected at CSIR- IMTECH, Sector 39A, Chandigarh-160036 in response to tender enquiry No. IMT/Stores /Disposal/2017(I).
2. I/We have inspected the condition of unserviceable items before making the above offer.
3. I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and conditions in whole or in part laid down in the tender enquiry referred to above.
4. I/We have carefully read the terms and conditions of the tender and agree to abide by these. The decision of the Director-IMTECH on any dispute arising out of the offer shall be binding on me/us.

Signature

Name of Bidder.....
Address.....
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Contact No.....