



No: **PUR/2009-10/IND12581/RSP**

Date: 28/06/2010

**Sub : Request for Pro-forma Invoice**

Dear Sir

This Research Institute is interested in purchasing of the items mentioned below. You are therefore requested to forward a pro-forma invoice along with your terms & conditions of supply & payment. Please provide a copy of the technical literature and the specifications of these items in a sealed envelope.

Please read carefully the terms and conditions mentioned overleaf and submit your pro-forma invoice/quotation accordingly.

SNo.	Name of Item	Catalog No	Qty
1	WALKY-TALKY COOMUNICATION SETS, EACH		8

**Important**

- Please mention our reference number on the envelop and address all correspondence to Director IMT Chandigarh only.
- Please quote strictly as per our specifications.
- Please attach compliance sheet
- Proforma Invoice received after due date will not be considered under any circumstances.
- Please note that your Quotation should reach us latest by **13/7/2010** opened on **14/7/2010**
- **Your Quotation must be duly stamped and reach directly to IMT from you only. If quotation is submitted by Indian representative/agent then they must have to produce a authority certificate of principal party for quoting the price Other wise it will be very difficult at our end to consider your quotation.**

Yours faithfully,

**Stores & Purchase Officer.**

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## Technical Specifications for Walky Talky Sets

1. Description of set
  - a) Band- UHF
  - b) Brand Name
  - c) Model
  - d) Operating Frequency
  - e) Components of set viz.
    - Antenna (with frequency)
    - Battery (with technical specifications)
    - Rapid Charger
    - Belt Clip
    - User Manual
    - Any other details/specifications
2. Basic cost of set
3. Cost and specifications of spare battery
4. Taxes/Freight charges etc.
5. One time liaison charge for obtaining WPC licence
6. Annual fee per set payable to WPC (Recurring cost- to be paid every year)
7. Warranty period for Radio and accessories
8. Address of local service.